



Sporting Chance  
*Education Through Sport*

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**Managing Restraint Policy**

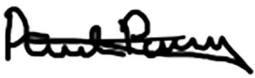
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Sporting Chance Newport CIC  
**School Policy on Restrictive Physical  
 Intervention/ Postive Handling**

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This policy has been written in accordance with the Welsh Governments framework for Restrictive Physical Intervention policy 2005, The Use of Force to control or Restrain Pupils, the powers of which are contained in Section 93 of the Education and Inspections Act 2006 and Safe and effective intervention – use of reasonable force and searching for weapons 2010 (amended 2013). It should be read in conjunction with school policies on Behaviour, Child Protection and Health & Safety.

<b>Policy Owner:</b>	Head of Safeguarding
<b>Queries to be directed to:</b>	Head of Safeguarding
<b>Signed:</b>	
<b>Dated:</b>	16/09/2021

This policy will be reviewed on an annual basis. Sporting Chance Newport CIC reserves the right to amend this policy, following consultation, where appropriate.

<b>Date created:</b>	16/09/2021
<b>Date of last review:</b>	N/A
<b>Date of next review:</b>	16/09/2024

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## **1. Purpose**

This policy has been written in accordance with the Welsh Governments framework for Restrictive Physical Intervention policy 2005, The Use of Force to control or Restrain Pupils, the powers of which are contained in Section 93 of the Education and Inspections Act 2006 and Safe and effective intervention – use of reasonable force and searching for weapons 2010 (amended 2013). It should be read in conjunction with school policies on Behaviour, Child Protection and Health & Safety.

Sporting Chance Newport CIC recognises the importance of ensuring good order to provide a safe environment for staff and pupils. To achieve this, it is recognised that, in extreme circumstances, it may be necessary for school staff to intervene physically to manage certain harmful behaviours by pupils.

1. It is the Sporting Chance Newport CIC's policy that Restrictive Physical Intervention, sometimes referred to as positive handling, will be used as a last resort, normally after non-physical strategies have failed to manage a pupil's behaviour.
2. Restrictive Physical Intervention is defined as direct physical contact between persons where reasonable force is positively applied against resistance, either to restrict movement or mobility or to disengage from harmful behaviour displayed by an individual.
3. Sporting Chance Newport CIC will work to create an environment that minimises the risk of incidents that might require restrictive physical intervention. This will include :-  
  
The implementation of whole-school behaviour management strategies  
  
Training staff to de-escalate and defuse potentially disruptive situations  
  
Working with individual pupils and their parents to identify trigger behaviours and to develop preventative strategies that avoid the need for physical intervention.
4. Restrictive physical intervention will only be used when the risk of not intervening outweighs the risk of doing so. It will only be used to prevent pupils:
  - Harming themselves or others
  - Committing a criminal offence
  - Causing serious damage to property
  - Engaging in behaviour which is seriously prejudicial to good order and discipline.

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Sporting Chance Newport CIC  
**School Policy on Restrictive Physical  
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5. Action taken during a restrictive physical intervention will be:
  - Reasonable
  - Proportionate
  - Necessary
  - In the best interest of the child.
6. Parents will be informed of the school's policy on Restrictive Physical Intervention. Details will be included in the School Handbook and a copy of this policy will be given to parents on request.
7. While any member of school staff may intervene physically in an emergency, and all teachers are legally enabled to use reasonable force under section 93 of the Education and Inspections Act 2006, only those staff who have been specifically authorised by the Head of Education will normally take part in restrictive physical interventions that have been included in Positive Handling Plans. An up to date list of authorised staff will be kept in the school and will be reported annually to the Management Board.
8. In cases where it can reasonably be foreseen that a pupil is likely to require positive handling, a Positive Handling Plan will be drawn up by the school with the agreement of parents/carers and in consultation with relevant agencies and the child, and will be reviewed regularly.
9. Records :-

All incidents involving restrictive physical intervention will be recorded in a Bound and Numbered book.

All serious incidents will be reported to the LA in order to provide appropriate follow up and support for pupils and staff.

Parents will be informed as soon as practical about all serious incidents.

A completed Violence at Work form will be sent to the LA if a member of staff is injured during an incident.

The Restrictive Physical Intervention reporting form is attached as Appendix 4.
10. The school's Bound and Numbered Book will be reviewed every half term by the Head of Education and the Directors, with responsibility for Child Protection issues, and will be monitored annually by an LA representative. The information will be used to review Positive Handling Plans for individual children, staff training needs and relevant school policies.
11. The Head of Education will determine the training needs of school staff after assessing the likely need and scope of physical intervention that might be required. Advice and support on assessing training needs will be available from the LA.

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Sporting Chance Newport CIC  
**School Policy on Restrictive Physical  
Intervention/ Positive Handling**

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12. Training will be provided by a regulated provider and will meet the standards approved by the Institute of Conflict Management. Staff will only use intervention techniques which they have been trained to use, except in extreme emergencies. Staff will not use any technique that restricts a child's breathing or which requires a child to be held face down.
13. All staff involved in a restrictive physical intervention will be allowed time to seek medical attention if necessary, to recover and to be debriefed by colleagues nominated by the Head of Education. Written records will be completed within 24 hours, if practical.
14. Pupils will be given medical attention if necessary, and will be given time to become calm before discussing an incident. The pupil will be given the opportunity to explain things from his/her point of view and steps will be taken to re-establish the relationship between the pupil and the staff involved in the incident.
15. Staff who act in accordance with this policy will be positively supported by the LA and the School, but staff will be expected to use their professional judgement when handling children, and everyone involved must be aware that their actions may be subject to scrutiny and possible legal action.
16. While staff will use the minimum force for the shortest time during a restrictive physical intervention, it is recognised that minor injuries, such as bruises and scratches, may occur. Such minor injuries will not, by themselves, be regarded as evidence of misconduct.
17. All complaints relating to restrictive physical intervention will be recorded by the school and details will be shared with relevant LA staff and other agencies. The Head of Education will clarify the details of all complaints in accordance with the school's Complaints Policy, and will ensure they are dealt with appropriately.
18. This policy will be effective from 16/09/2021 and will be reviewed annually by the Directors. Appendices may be amended at any time to reflect changes in legislation or good practice.

### **Appendices –**

1. List of staff authorised to use physical intervention
2. Authorisation for Restrictive Physical Intervention letter
3. Sample Positive Handling Plan
4. Incident Recording Forms



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Sporting Chance Newport CIC  
**School Policy on Restrictive Physical  
Intervention/ Positive Handling**

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## **Appendix 2 Authorisation for Restrictive Physical Intervention**

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Date : .....

Dear : .....

This letter authorises you to use Restrictive Physical Interventions when dealing with pupils.

You attended Team Teach training on positive handling on (date) .....

You successfully completed the training, which included information on –

identification and prevention of trigger behaviours,  
strategies to distract, defuse and de-escalate during disruptive behaviour,  
legal issues,  
documentation, recording and reporting procedures,

and practical training in techniques involved in Restrictive Physical Intervention.

You should attend refresher training before (date 3 years later) .....

to ensure your knowledge and physical skills are at an appropriate level.

Further training can be arranged if you identify new issues that need to be addressed.

I attach a copy of the school's policy on Restrictive Physical Intervention and Positive Handling.

Please read the policy and discuss it with me or.....if there are any points  
on which you need clarification.

Please sign the attached Confirmation Slip and return it to me when you are satisfied that you  
understand the policy.

Yours sincerely,

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Sporting Chance Newport CIC  
**School Policy on Restrictive Physical  
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**CONFIRMATION SLIP**

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Please complete this slip and return it.

Restrictive Physical Intervention

I confirm that I have read and understood the school policy on Restrictive Physical Intervention and Positive Handling.

Signed : .....

Print Name : .....

Designation : .....

Date : .....



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Sporting Chance Newport CIC  
**School Policy on Restrictive Physical  
 Intervention/ Positive Handling**

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**Appendix 3 Positive Handling Plan**

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Name : ..... Date : .....

Trigger Behaviours: (Describe common behaviours / situations which are known to have led to Positive Handling being required. When is such behaviour likely to occur?)

**Topography of Behaviour:** (Describe what the behaviour looks / sounds like?)

<b>Stage of crisis.</b>	<b>What does the behaviour look like?</b>	<b>What should the adult try?</b>	<b>Anything else?</b>
Stage 1 – Anxiety behaviours			
Stage 2 – Defensive behaviours			
Stage 3 – Crisis behaviours			

Sporting Chance Newport CIC  
**School Policy on Restrictive Physical Intervention/ Positive Handling**

**Preferred Supportive & Intervention Strategies** (Other ways of C.A.L.M.ing such behaviours Describe strategies that, where and when possible, should be attempted before positive handling techniques are used)

Verbal advice and support		Distraction (Known Key words, objects, etc. Likes)	
Reassurance		Take up Time	
C.A.L.M talking / Stance		Time Out (Requires a written plan)	
Negotiation		Withdrawal (Requires Staff/Carer Observation)	
Choices / Limits /		Cool Off: Directed / Offered (Delete as appropriate) Time allowed out to calm down or cool off.	
Humour		Contingent Touch	
Consequences		Transfer Adult (Help Protocol)	
Planned Ignoring		Success Reminder	

Others

**Praise Points / Strengths:** (Areas that can be developed and built upon)

Please state at least 3 Bridge builders.

- 1.
- 2.
- 3.

**Medical Conditions** that should be taken into account before physically intervening.

i.e. Asthma, Brittle bones

**Preferred Handling Strategies :** (Describe the preferred holds: standing, sitting, ground, stating numbers of staff, what “get outs” that can be used when holding, etc)

**De-briefing** process following the incident. Recording and notifications required:

Please print:

Head: .....

Parent/Guardian: .....

Date: \_\_\_ / \_\_\_ / \_\_\_\_\_

Please print:

Head: .....

Parent/Guardian: .....

Date: \_\_\_ / \_\_\_ / \_\_\_\_\_

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**School Policy on Restrictive Physical  
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**Appendix 4 Physical intervention - Incident record form**

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School:

**SECTION A – Basic Data**

Name of pupil:

D.O.B

Age:

Full names of staff involved:

Date of incident:

Location of incident:

Time

Duration of incident:

Minutes

Full names of staff /pupil who witnessed the incident

**SECTION B - Reason for Intervention**

(Please tick appropriate)

1. Risk of personal injury to pupil
2. Risk of injury to another person
3. Risk of significant damage to property
4. Compromising good order and discipline
5. At risk of committing criminal offence

**SECTION C - Details of Incident**

**Antecedents:** (Where did incident start, what was happening at the time?)

De-escalation: Please tick all used

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Sporting Chance Newport CIC  
**School Policy on Restrictive Physical  
Intervention/ Postive Handling**

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Humour Verbal advice and support Firm clear directions Negotiation Limited choices Distraction  
Diversion Reassurance Planned ignoring Contingent touch Calm talking Patience Withdrawal  
offered Withdrawal directed Swap adult Reminders about consequences Success reminders

**Description of Incident.**

**SECTION D: Method of Physical Intervention**

- How was the pupil held?
- How long did the pupil need to be held? Minutes
- Has the pupil been physically restrained before? Yes / No  
How many times at your school?
- How effective was the intervention?
- How was the intervention in the best interest of the young person?

**SECTION E: Outcome of incident**

1. Was anybody injured? Yes / No  
(Please give details (nature of injuries, treatment required))
2. Response and view of pupil
3. Does pupil have a behaviour programme Yes / No  
Do any changes need to be made Yes / No  
If yes please specify Yes / No

How was the incident resolved and what were the consequences?

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**School Policy on Restrictive Physical  
 Intervention/ Positive Handling**

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**SECTION F: Follow up action**

1. Do other agencies need to be contacted? Yes / No  
 If yes please specify who and with what aim.

2. Parent/carer informed by Direct Contact Letter Telephone

3. Follow up support/interview for Pupil Staff

**SECTION G: Additional comments**

**Form completed by:** (Print) (Signed) **Date:**

**Designation:**

**Head of Education signature** **Date:**



[www.asportingchance.org.uk](http://www.asportingchance.org.uk)

